

# Privacy

Des Moines Woodworkers Association Incorporated is committed to protecting your privacy and developing technology that gives you the most powerful and safe online experience. This Statement of Privacy applies to the Des Moines Woodworkers Association Incorporated website and governs data collection and usage. By using the Des Moines Woodworkers Association Incorporated website, you consent to the data practices described in this statement.

## **Collection of your Personal Information**

Des Moines Woodworkers Association Incorporated collects personally identifiable information, such as your e-mail address, name, home or work address or telephone number. Des Moines Woodworkers Association Incorporated also collects anonymous demographic information, which is not unique to you, such as your ZIP code, age, gender, preferences, interests and favorites.

There is also information about your computer hardware and software that is automatically collected by Des Moines Woodworkers Association Incorporated. This information can include: your IP address, browser type, domain names, access times and referring Web site addresses. This information is used by Des Moines Woodworkers Association Incorporated for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the Des Moines Woodworkers Association Incorporated website.

Please keep in mind that if you directly disclose personally identifiable information or personally sensitive data through Des Moines Woodworkers Association Incorporated public message boards, this information may be collected and used by others. Note: Des Moines Woodworkers Association Incorporated does not read any of your private online communications.

Des Moines Woodworkers Association Incorporated encourages you to review the privacy statements of websites you choose to link to from Des Moines Woodworkers Association Incorporated so that you can understand how those websites collect, use and share your information. Des Moines Woodworkers Association Incorporated is not responsible for the privacy statements or other content on Web sites outside of the Des Moines Woodworkers Association and Des Moines Woodworkers Association Incorporated websites.

## **Use of your Personal Information**

Des Moines Woodworkers Association Incorporated collects and uses your personal information to operate the Des Moines Woodworkers Association Incorporated

website and deliver the services you have requested. Des Moines Woodworkers Association Incorporated also uses your personally identifiable information to inform you of other products or services available from Des Moines Woodworkers Association Incorporated. Des Moines Woodworkers Association Incorporated may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

The Des Moines Woodworkers Association Incorporated has agreements with a limited number of vendors of woodworking related products that provide for merchandise discounts to its members. These vendors are referred to as Preferred Suppliers by the Des Moines Woodworkers Association Incorporated. The Des Moines Woodworkers Association Incorporated may provide member personal contact information to Preferred Suppliers. Preferred Suppliers may only use member contact information for their own marketing activities and may not provide this information to any other third party. The Des Moines Woodworkers Association Incorporated does not otherwise sell, rent or lease its membership lists to third parties. The Des Moines Woodworkers Association Incorporated may, from time to time, contact you on behalf of other external business partners about a particular offering that may be of interest to you. In those cases, your unique personally identifiable information is not transferred to the third party. In addition, Des Moines Woodworkers Association Incorporated may share data with trusted partners to help us perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Des Moines Woodworkers Association Incorporated, and they are required to maintain the confidentiality of your information.

Des Moines Woodworkers Association Incorporated does not use or disclose sensitive personal information, such as race, religion, or political affiliations, without your explicit consent.

Des Moines Woodworkers Association Incorporated keeps track of the websites and pages our customers visit within Des Moines Woodworkers Association Incorporated, in order to determine what Des Moines Woodworkers Association Incorporated services are the most popular. This data is used to deliver customized content and advertising within Des Moines Woodworkers Association Incorporated to customers whose behavior indicates that they are interested in a particular subject area.

Des Moines Woodworkers Association Incorporated websites will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or

comply with legal process served on Des Moines Woodworkers Association Incorporated or the site; (b) protect and defend the rights or property of Des Moines Woodworkers Association; and, (c) act under exigent circumstances to protect the personal safety of users of Des Moines Woodworkers Association Incorporated, or the public.

### **Use of Cookies**

The Des Moines Woodworkers Association Incorporated website may use "cookies" to help you personalize your online experience. A cookie is a text file that is placed on your hard disk by a website page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a website server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. The purpose of a cookie is to tell the website server that you have returned to a specific page. For example, if you personalize Des Moines Woodworkers Association Incorporated pages, or register with Des Moines Woodworkers Association Incorporated site or services, a cookie helps Des Moines Woodworkers Association Incorporated to recall your specific information on subsequent visits. This simplifies the process of recording your personal information, such as billing addresses, shipping addresses, and so on. When you return to the same Des Moines Woodworkers Association Incorporated website, the information you previously provided can be retrieved, so you can easily use the Des Moines Woodworkers Association Incorporated features that you customized.

You have the ability to accept or decline cookies. Most website browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of the Des Moines Woodworkers Association Incorporated services or websites you visit.

### **Security of your Personal Information**

Des Moines Woodworkers Association Incorporated secures your personal information from unauthorized access, use or disclosure. Des Moines Woodworkers Association Incorporated secures the personally identifiable information you provide on computer servers in a controlled, secure environment, protected from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other websites, it is protected through the use of encryption, such as the Secure Socket Layer (SSL) protocol.

### **Changes to this Statement**

Des Moines Woodworkers Association Incorporated will occasionally update this Statement of Privacy to reflect company and customer feedback. Des Moines Woodworkers Association Incorporated encourages you to periodically review this Statement to be informed of how Des Moines Woodworkers Association Incorporated is protecting your information.

### **Contact Information**

Des Moines Woodworkers Association Incorporated welcomes your comments regarding this Statement of Privacy. If you believe that Des Moines Woodworkers Association Incorporated has not adhered to this statement, please contact Des Moines Woodworkers Association Incorporated at [board@dmwoodworkers.org](mailto:board@dmwoodworkers.org). We will use commercially reasonable efforts to promptly determine and remedy the problem.